



Field Trip FAQs

1. What is the difference between a Zeum Field Trip and a Zeum Group Visit?
A field trip is structured workshop activity led by a professional educator. It serves 10 to 30 students and is available Tuesday to Friday, October to early June only. Unlike Group Visits, each Field Trip has a beginning, middle, and end: it opens with an introduction, continues with creative time using our studio resources, and closes with a guided “critique”—essentially a time for show & tell.

Group visits are non-facilitated, discounted admissions to Zeum with the same standard activities that any visitor to Zeum can enjoy. Group visits are available weekdays at 2pm, Saturdays and Sundays from September to May, and weekday mornings only during summer months.
2. What time can we come for a field trip?
We offer two standard field trip timeslots: 9:30am to 11:30 and/or noon to 2:00. Our Junior Field Trips take place at 9:30, 11:00 or 12:00.
3. Can Zeum adapt the content of the field trip to fit our classroom curriculum?
Yes, please! It is our mission to make our field trips directly relevant to content you are covering in the classroom.
4. Can our class enjoy multiple field trips on a single day? Or can we come back a few weeks in a row?
Yes! We encourage you to be creative with trips to Zeum. Some of our most successful field trips take advantage of two or more workshop slots. Each workshop carries a separate fee. Here are two scenarios:

 - Bring two classes: One creates Clay Animation, the other a Newscast. The two classes have lunch, and then they switch workshops.
 - Sign up for several consecutive Tuesday afternoon timeslots, and develop a more advanced clay animation that includes special effects and a soundtrack.
5. How many students can participate in a field trip at a time?
Each workshop holds up to 20 - 30 students at once. With three field trip studio spaces available, Zeum can accommodate up to 75 students per field trip timeslot (9:30am to 11:30 and/or noon to 2:00.)
6. How many chaperones are required?
One chaperone per 5 youth is required in a group of third graders or for Junior Trips (3-6 yr-olds.) In fourth grade or older, they must be accompanied by chaperones in a ratio of 1 adult to 10 students. Please read our **Chaperone Guide** for tips on accompanying a class to Zeum.
7. How much does a field trip cost?
Each workshop in clay animation, newscast or music video carries a flat fee of \$175 and serves 10 to 30 students depending on the session. Junior Field Trips are a flat fee of \$100. Teachers receive one copy of their class’ videos on DVD or via email with their field trip fee. Students can take home their clay characters for a \$1 donation per character.
8. Are fee waivers available?
We offer fee waivers to qualifying schools who have filled out a fee-waiver application when they register.
9. Can I stay after the field trip to enjoy the rest of Zeum?
Yes and no. We welcome you to enjoy our featured **Spotlight on Youth Art exhibit in the Spiral Gallery** and the **Metafield Maze in the Roundabout**. However, our other studio



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spaces may be in use by other field trip groups. If you are interested in purchasing a group sale for your students to explore all of the exhibits your Visitor Services Associate will be happy to book one for your class.

10. What do we need to do to reserve a timeslot?
Check our online chart for available dates. Fill out a reservation request form online. To confirm your request, we require a non-refundable deposit of \$30 per field trip workshop to fully reserve that particular timeslot. This deposit can be paid via credit card or check. Deposits not received within two weeks of a reservation may be cancelled.
11. How far in advance do we need to reserve a timeslot?
There's no hard-and-fast rule. To get the most out of the experience, you should allow time for your students to prepare for the field trip workshop with the activities in the curriculum guides—and this alone may require at least a week. Dates near the end of the school year tend to fill up quickly, so the earlier you reserve the better.
12. What happens if we need to cancel?
Should you need to cancel your reservation for any reason, you must notify Zeum at least 2 weeks prior to your scheduled field trip date. Every effort will be made to reschedule your visit. Groups who cancel within less than 2 weeks of their scheduled field trip date will be billed for the full cost of the field trip. The \$30 deposit is non-refundable.
13. What should we do about lunch?
There's a wonderful playground in which visiting field trip groups often eat lunch. There are nearby restaurants that can cater, including Whole Foods, Mo's, Subway...
14. Can we coordinate our field trip to coincide with another activity close to Zeum?
Yes, but there's not a single person who can schedule visits to more than one institution. There are many museums within a very short walk of Zeum, known to some as the Yerba Buena Cultural District. In the past, students have, for example, first visited the Academy of Sciences, and then used an afternoon workshop at Zeum to create animations about the ants they learned about in the morning. We love our neighbors! The following local institutions offer field trips, group discounts, and public performances:
 - Contemporary Jewish Museum
 - The Cartoon Art Museum
 - The Museum of the African Diaspora
 - The Museum of Craft and Folk Art
 - The Museum of the GLBT Historical Society
 - SF Museum of Modern Art (SFMOMA)
 - The Society of California Pioneers Museum and Research Library
 - Yerba Buena Center for the Arts
 - Ice Skating
 - Bowling
 - Yerba Buena Gardens Festival
15. Can I come and look at the space?
Yes! We encourage you to come in advance during general admission hours and check out our facilities. Just show your professional educator identification at the door.